

SECRET

Rep 3

6 AUG 1959

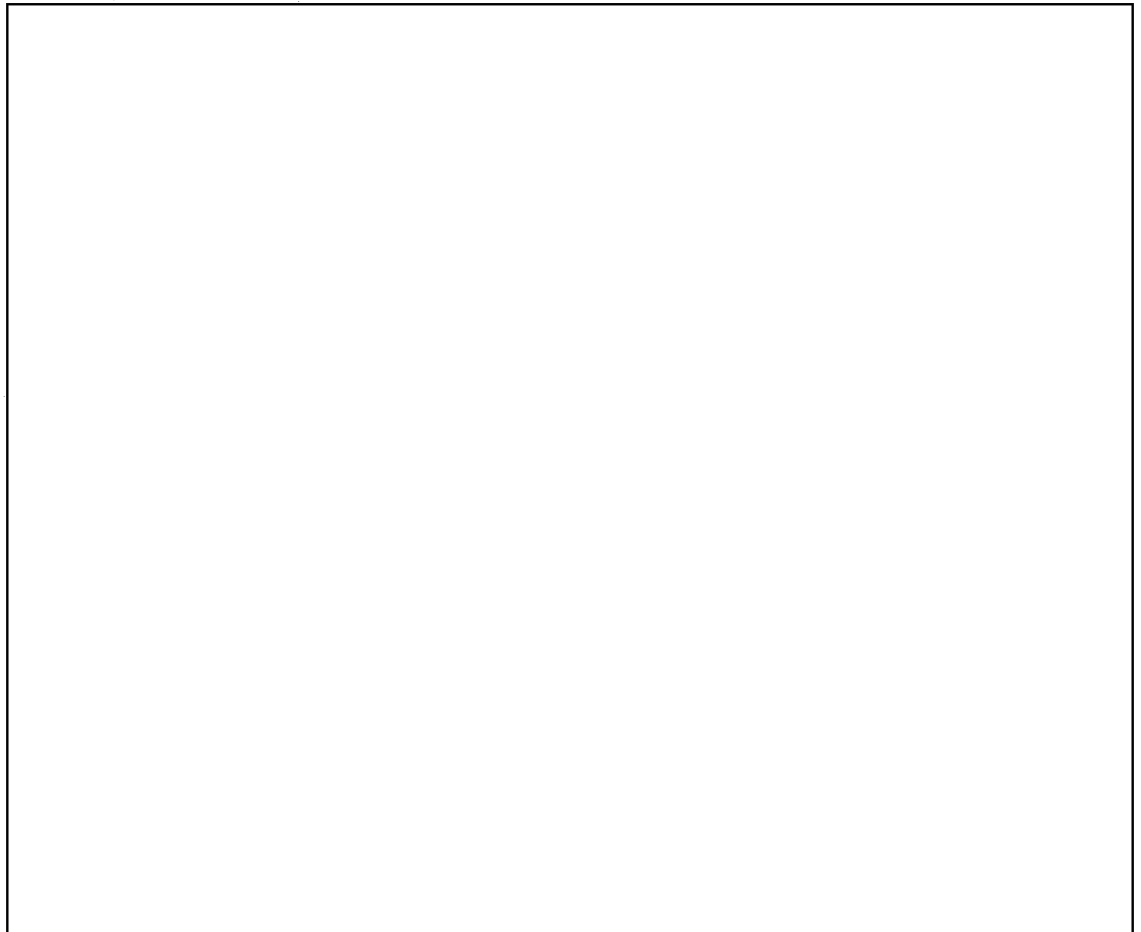
MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : OTR Activities

The Office of Training reports on the following activities during the month of July 1959:

1. Training Assistance

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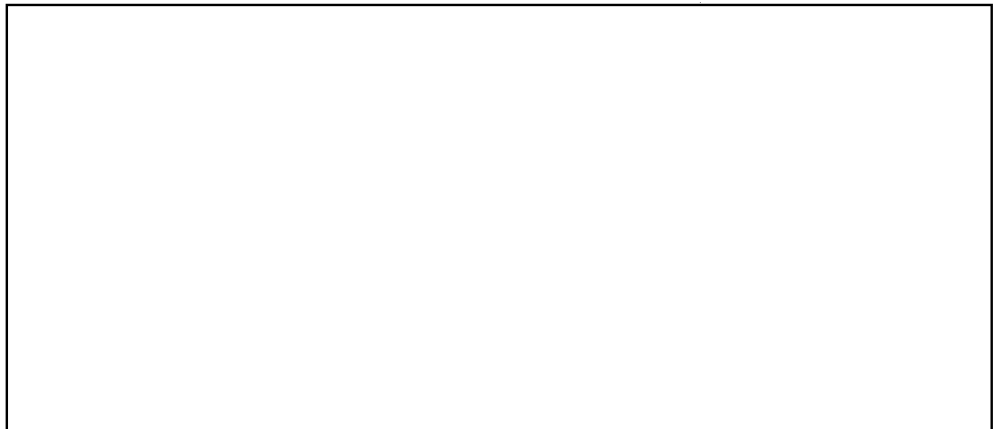
know of no complete courses presented at that level in this country and since we have not attempted anything of that nature ourselves, except in the brief clerical orientation.

e. Forty-seven persons attended the second lecture of the series on Africa. [] Policy and Program Coordinator for Africa, spoke on East Africa. Attendance included representation from the Office of the DCI, the IG, and many offices of DD/P, DD/I, and DD/S.

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f. The Security Reindoctrination Program, after being presented for one and one-half years, was terminated on 25 June 1959. The Registrar's office provided administrative support to the program and our records show that a total of 6,419 employees with two or more years of Agency service attended the Security Reindoctrination lectures.

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2. Internal Training Activities

a. Applications to date for the fall semester of the Voluntary Language Training Program total 182, and over 70 per cent have requested classes in the Admin Building area. There are forty-four applicants for Russian, and lesser numbers for nineteen other languages.

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b. An agreement has been reached with the Registrar's office for transferring from the Assessment and Evaluation Staff the function of distribution of training evaluation reports. The Registrar's office will assume this responsibility about 10 August.

c. CIA became a member of the American Management Association in August 1958 and has sent thirty-three Agency employees to their programs in New York, Saranac Lake, and Cornell University. As a result of our membership, the total saving for registration fees has amounted to \$666. We are taking steps to renew our company membership. Annual dues are \$300.

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f. During July language awards were authorized in the amount of \$16,450 to 128 employees. Cumulative awards to date now total \$251,125 to 2,043 employees.

3. Monthly Enrollment

During the month of July 381 persons were enrolled in OTR-conducted courses. Three of these were Agency dependants, nineteen were reserve officers, and three were employees of other Government agencies.

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Distribution:

Orig. & 2 - Addressee
1 - DTR
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OTR/PPS/ [] (6 Aug 59)

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for 15/ []
MATTHEW BAIRD
Director of Training

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